



BOARD of COMMISSIONERS

COUNTY OF CARBON • STATE OF MONTANA

Post Office Box 887
Red Lodge, MT 59068

Phone: (406) 446-1595
Fax: (406) 446-2640

RESOLUTION 2024-09 ADOPT AMENDED FEE SCHEDULE

WHEREAS, Montana Law provides for the establishment of reasonable fees to defray the costs associated with development activity; and

WHEREAS, the County Commissioners believe that persons submitting development applications should defray some of the costs associated with the review of said applications; and

WHEREAS, the Carbon County Sheriff has set Civil Process Fees to defray the costs of offering those services; and

WHEREAS, Carbon County has set fees associated with Large Group Ordinance applications to defray the costs to the County of supporting Large Group Functions; and

WHEREAS, on January 30, 2024 the County Commissioners held a duly noticed public meeting on the proposed fee schedule for development activities in Carbon County.

NOW THEREFORE, in order to promote the public health, safety and general welfare of Carbon County, the Carbon County Commissioners hereby adopts the fees as set forth in Exhibit A attached hereto and incorporated herein for the purpose of defraying the costs associated with development activities and civil process services in the County.

NOW THEREFORE BE IT FURTHER RESOLVED, that previous fee schedule resolutions including Resolution 1994-1 and Resolution 2022-20 are hereby rescinded.

Dated this January 30, 2024.

Carbon County Commissioners

Scott C. Miller
Commissioner Dist. #1

Scott Blain
Commissioner Dist. #2

Bill E. Bullock
Commissioner Dist. #3

ATTEST:

Macque Bohleen, Clerk and Recorder

**CARBON COUNTY FEE SCHEDULE
P.O. Box 887, Red Lodge, Montana 59068
(406) 446-1595 | Fax (406) 446-2640**

PLANNING 406-896-6286

Development Permit Group 1:	\$ 50.00	after the fact: \$100.00
Group 2:	\$150.00	after the fact: \$300.00
Conditional Use:	\$850.00	after the fact: \$1,700.00
Variance:	\$250.00	after the fact: \$500.00
Minor Subdivision:	\$800.00 plus \$100.00 per Lot	
Major Subdivision:	\$1500.00 plus \$100.00 per Lot	
Plat Review Fee (Final):	\$250.00 plus (*)	after the fact: \$500.00
Plat Review Fee (Amended):	\$250.00 plus (*)	after the fact: \$500.00
Plat Review Fee (Exempt COS):	\$200.00	after the fact: \$400.00
Subdivision Design Standard Variance:	\$100.00	after the fact: \$200.00
Subdivision Fire Inspection:	\$100.00 per Lot	after the fact: \$200.00

WEED 406-962-3967

Weed Inspection Fees:	\$150.00 1-10 acres
	\$300.00 11-50 acres
	\$450.00 51 acres and over
Weed Bond Fee:	\$100.00/acre/year for three years.
	<i>An additional \$25.00/acre for each acre where noxious weeds are present.</i>

** Plus fees - Consultant fee may include, engineering review of public improvements, examining land surveyor, legal review of other professional fees as required and certified mail required.*

ENVIRONMENTAL HEALTH / SANITARIAN 406-446-1694

Corrective Action Plan/Compliance Fee:	\$90.00
Cottage Food Operation Registration:	\$40.00
Food Establishment Plan Review:	See Attached
Sanitarian Review:	See Attached
Septic Permit Copy	\$5.00
Temporary Food Service Permit:	\$85 per year (1-2 Emp) \$115 per year (> 2 Emp)

FLOODPLAIN 406-932-5470

Floodplain Permit:	\$50.00	after the fact: \$100.00
Floodplain Permit Variance Application:	\$250.00	

NOTE: All encroachments, road cut, and approach permit applications for commercial locations or installed by a commercial contractor, must include copy of contractor's liability and worker's compensation insurance with a minimum \$1,000,000 per occurrence coverage.

CARBON COUNTY FEE SCHEDULE
P.O. Box 887, Red Lodge, Montana 59068
(406) 446-1595 | Fax (406) 446-2640

ROAD 406-446-1595

Approach Permit:	
Residential	\$100.00
Commercial	\$400.00
Encroachment Permit*:	\$100.00 minimum up to 100 ft, plus
Per ft outside road structure	\$0.10/ft
Per ft on road structure	\$0.50/ft
Bond may be required	equal to per foot amount
*Permit fees may be waived for road encroachments related to non-profit events	
Road Cut Permit:	\$100.00
Cattle Guard Installation	\$3,400.00

OTHER

Burn Permit:	\$5.00 per year
Historical Evaluation:	\$75.00
Cell Tower and Subdivision Review	\$75.00 per hour with \$200.00 minimum
Large Group Events (subject to Ordinance	See Attached
Rural Address Fee:	\$40.00
Sheriff Civil Fees	See Attached

CARBON COUNTY ENVIRONMENTAL HEALTH
17 West 11th St.
PO Box 466
Red Lodge, Montana 59068
(406) 446-1694

ENVIRONMENTAL HEALTH DEPARTMENT
PLAN REVIEW & INSPECTION FEES
FOR STATE-LICENSED ESTABLISHMENTS

Revised January 30, 2024

Retail and Wholesale Food	
Small (2 or less employees/shift) - Retail/Manufacturing	\$ 180
Large (>2 employees/shift) - Retail/Manufacturing	\$ 250
Pushcart	\$ 90
Public Accommodations	
< 10 rooms (Most Short-Term Rentals)	\$ 150
10-25 rooms	\$ 250
> 25 rooms	\$ 350
Trailer Courts/ Campgrounds	
< 10 spaces	\$ 150
10-25 spaces	\$ 250
> 25 spaces	\$ 350

<p>***Note: All Licensed Establishments require a separate MT DPHHS Environmental Health and Food Safety License. Fee set by Montana Statute ***</p>
--

Other Fees	
Compliance Inspection/Corrective Action Plan	\$ 90
Cottage Food Operation Registration	\$ 40
Temporary Food Service Permit	\$ 85 per year (1-2 Emp) \$ 115 per year (> 2 Emp)

CARBON COUNTY ENVIRONMENTAL HEALTH
17 West 11th St.
PO Box 466
Red Lodge, Montana 59068
(406) 446-1694

ENVIRONMENTAL HEALTH DEPARTMENT
ON-SITE WASTEWATER TREATMENT (SEPTIC) PERMITTING

Revised January 30, 2024

PROPERTY OWNER NAME: _____

GEOCODE: _____

	Unit	Unit Cost	Number of Units	Total Cost
BASE FEE: Septic Construction Authorization issuance, On-Site Inspection, and filing Permit to Operate (Applies to all applications, including Replacement systems). If Montana Certificate of Subdivision Approval (COSA) was issued after 12/22/2023 and calls for a pressure-dosed system for the lot, add \$240 per below). <i>NOTE: Additional fee of \$200 for Septic Construction Authorization if After-the-Fact</i>	permit	\$200		

TYPE OF LOTS	Unit	Unit Cost	Number of Units	Total (unit cost x number of units)
Subdivision Lot/Parcel	lot or parcel	\$160		
Condo Unit – Trailer Court – RV Campground	unit / space	\$60		

GENERAL SERVICES:

New gravity-fed system	drainfield	\$120		
New pressure-dosed systems, elevated sand mound, ET systems, intermittent sand filter, ETA system, recirculating sand filter, recirculating trickling filter, aerobic treatment unit, nutrient removal, and whole house subsurface drip irrigation	design	\$240		
	drainfield	\$60		
Hydraulic Analysis review for pressure-dosed system with existing Montana DEQ Certificate of Subdivision Approval (COSA) issued prior to 12/23/2023	design	\$50		
Non-degradation review – non-significance determinations				
	Individual/shared	drainfield	\$70	
Multiple-user	lot/structure	\$40		

ADDITIONAL SERVICES:

Montana DEQ Certificate of Subdivision Approval (COSA) or Septic Permit Search	Request	\$5		
Montana DEQ Certificate of Subdivision Approval (COSA) Application Review Fee				
Revised Lot Layout (1- hour standard review*)	application	\$130		
New application or Re-Write for existing COSA (3-hour standard review*)	application	\$390		
(*plus \$130 per hour for review in excess of standard allocation)	invoiced	\$130		
Septic Construction Authorization Extension Fee	request	\$100		
Re-Inspection Fee if more than one site visit must be made.	occurrence	\$100		
Board of Health Variance (request and inspection)	request	\$250		
Gray water reuse systems. This is a stand-alone fee and all gray water reuse systems will be reviewed at the unit cost.	unit	\$120		

TOTAL REVIEW FEE	\$
-------------------------	-----------

CARBON COUNTY ADMINISTRATION
17 West 11th St.,
PO Box 887
Red Lodge, Montana 59068
(406) 446-1595

Large Group Ordinance Applications

Application Fee: \$500 Minimum
\$1,500 Maximum
\$100 per five hundred (500) people without alcohol
\$150 per five hundred (500) people with alcohol

Weed Inspection Fee: \$250

Sheriff Additional Staff: \$30/hr per additional deputy or dispatcher required

CARBON COUNTY SHERIFF
102 N. Broadway
PO Box 230
Red Lodge, Montana 59068
(406) 446-1595



CARBON COUNTY SHERIFF

Josh McCulligan, Sheriff / Coroner
Jeff Schmalz, Undersheriff

102 Broadway Ave N / P.O. Box 230
 Red Lodge, Montana 59068
 (406) 446.1234 Fax (406) 446.1239

Civil Process Fees

Summons & Complaint	\$65 Per Person PLUS
Subpoena	\$25 Processing Fee
Small Claims	
Court Order – Notice, Rule, Letter, Etc	

WRITS –

Writ of Execution	
Writ of Assistance	
Writ of Possession	\$100 plus advertising storage fees, etc.

Register's Lien

SHERIFF'S SALE

**\$100 for accepting claim
(Plus other actual expenses)**

\$120 for actual sale

FEES ARE NON-REFUNDABLE FOR NOT FOUND RETURN OR RETURNING DOCUMENT AT THE REQUEST OF THE PLAINTIFF OR PLAINTIFF'S ATTORNEY AFTER PROCESSING WITHOUT SERVICE, CANCELLATION, OR POSTPONEMENT OF SHERIFF'S SALE.

MISCELLANEOUS FEES

Fingerprints	\$10 per Card
Catering Permits	\$35
NSF Checks	\$50
Request for Copies / Reports	\$5 (up to 4 pages; additional pages \$0.50 each)

CARBON COUNTY SHERIFF
102 N. Broadway
PO Box 230
Red Lodge, Montana 59068
(406) 446-1595



CARBON COUNTY SHERIFF

Josh McCulligan, Sheriff / Coroner
Jeff Schmitt, Undersheriff

102 Broadway Ave N / P.O. Box 230
Red Lodge, Montana 59068
(406) 446-1234 Fax (406) 446-1239

REQUEST FOR COPIES

Please fill out this form to obtain a copy of a law enforcement report. There is a non-refundable charge of \$5 to provide the search and up to four (4) pages; additional pages are \$.50 each. \$5 needs to be included with this form. If there are additional fees, you will be advised. If the requested report is considered confidential in nature, it requires a different type of request, procedure, cost, and longer waiting period. If you are not sure, please ask!

ONLY COMPLAINANT/VICTIM OR AN AUTHORIZED REPRESENTATIVE IS ENTITLED TO RECEIVE COPIES. REPRESENTATIVE MUST INCLUDE COPY OF SIGNED WAIVER OR RELEASE FROM CLIENT.

TODAY'S DATE: _____ NAME: _____

RELATIONSHIP (VICTIM/COMPLAINANT, INSURANCE AGENT, ATTORNEY, ETC.): _____

MAILING ADDRESS: _____

HOME PHONE: _____ CELL PHONE: _____

INCIDENT: (check one) _____ CASE NUMBER _____
 ____ Accident ____ Damaged property
 ____ Theft ____ Other (Explain) _____

REPORTED BY: _____

DATE REPORTED: _____

LOCATION OF INCIDENT: _____

HAVE YOU APPEARED BEFORE A JUDGE REGARDING THIS INCIDENT OR OFFENSE: ____ YES ____ NO

Check one: ____ Please mail to address above.
 ____ Please email to _____
 ____ Please fax to _____

Records Custodian: _____ Release Date: _____

Paid cash _____ check _____

