

026

COMMISSIONERS' PROCEEDINGS

February 1, 2024

Commissioners Scott Miller and Bill Bullock, and Administrative Officer Angela Newell were present.

8:30 Pledge of Allegiance.

8:50 Blain joined the meeting.

9:00 Public Health Director Erin Cross met for her monthly update (report attached). The Department is starting to see some walk-in traffic, Medical Director Swan is working on standing orders for routine services and has issued orders for vaccinations. Cross is also looking at becoming a limited pharmacy for the treatment of STIs. 9:05 Denise Rivette joined the meeting.

Cross and Commissioners discussed rent to utilize Fromberg Senior Center for mental health services in the valley.

9:15 Commissioners discussed employee time reporting. Newell noted she worked on FEMA reimbursement submissions on Saturday to make up hours.

9:25 Bullock moved to approve Commissioners Proceedings for January 25, 2024; Blain seconded; motion carried.

9:35 Mayor Dave Westwood met for his regular appointment. Westwood provided a letter confirming the forgiveness of County water bill penalties due to late payments from procurement policy changes. Discussed the City's resolution changing the airport boundary; the item is on a later agenda is to provide an official response to the City. Westwood is concerned that alterations to the Airport map could complicate the lease with the Rodeo Association. Discussion of Council extending the dissolution of assets under the termination of the airport interlocal until a new agreement can be negotiated. Westwood and Miller discussed maintenance issues and upkeep of fences, grounds, and dogpark as part of the lease terms.

Westwood noted the City is looking into Bastian property destroyed by the 2022 spring flood, options for housing at the old hospital property, and is investigating improving trails along Highway 78 or constructing an alternative walkway on 8th or 9th street.

Commissioners approved a schedule change request for Kate Asbury to 6:30 am – 5:30 pm Tuesday – Friday with a one-hour lunch.

10:00 County Attorney Alex Nixon met for his regular meeting.

COMMISSIONERS' PROCEEDINGS

February 1, 2024 (cont.)

10:30 Sanitarian Barbara Krizek and Human Resource Specialist Kate Asbury met to discuss Krizek's request to alter her schedule to Monday - Thursday 8:00 am – 5pm no lunch and Friday 8 am-12 pm. Discussion of eating lunch while working. Bullock is concerned that it may be more difficult to accommodate personal appointments, needs, and errands without a regularly scheduled lunch break. Krizek believes she can work through the communication piece when those needs come up but does not need a consistently scheduled leave. Discussion of approval to alter work times; may be considered for sick leave or an emergency or to avoid overtime, Miller noted strict adherence to policy is expected as Krizek expects installers to adhere to rules and standards. Krizek believes that it may then be prudent to alter the request to schedule to end at 5:30 Monday – Thursday with a 30-minute lunch.

Krizek provided a graph of a 5-year lookback on various Department functions, noting that the septic permitting backlog is caught up there is still a significant increase in demands on the department in all areas compared to 2018-2020 levels. Discussion of the need for cross-training and Krizek's concerns that this can not be accomplished in 40 hours. Bullock asked what is definition of being caught up – Krizek would like to be fully cross-trained between her and Gutierrez. Would like housekeeping, missing files and partially digitized files organized. Discussion of budget and demand; Bullock noted it may not be realistic to have housekeeping items caught up in a short timeline.

Newell noted the expectation is not that there is never overtime, but that the need for overtime is communicated and approved on a case-by-case or project-by-project basis. Commissioners confirmed this is their expectation. Blain noted the work on MLK day was striking for him. Asbury discussed the need to reign in across all departments to make sure there is efficient work being done. Krizek noted a push to finalize training materials while Community service workers were available to help compile binders. Asbury noted that as special projects come up, Sally Birkelo may be able to assist the department.

Bullock moved to approve Krizek's schedule change as requested to Monday – Thursday 8:00 – 5:30 with 30-minute lunch and Friday 8:00 – 12:00. With the caveat that if worked through lunch approved to leave at 5:00; Blain seconded; motion carried.

11:10 DES Coordinator Cyrina Allen met for her monthly update. Discussed FEMA site visits this morning including Grove Cr. Newell and Allen noted Force Labor accounting was not done on OT status and is not eligible for FEMA PA emergency response. FEMA was intrigued by the project on Grove Creek and the mitigation needed

COMMISSIONERS' PROCEEDINGS

February 1, 2024 (cont.)

due to changes from the Robertson Draw fire. Work that has been done could be overridden because it was necessary to get the work done.

Bullock moved to withdraw the Emergency Protective Measures project from disaster number DR 4745 and to look toward other mitigation funding sources; Blain seconded; Miller noted have done everything they could do and are restricted by the declaration dates of June 1 -June 8th. Motion carried

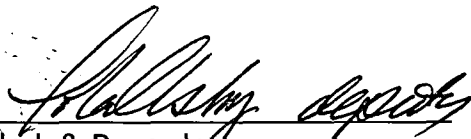
Allen noted both she and ^{Tafoya}~~Taffoia~~ will be at the Montana Association of Counties Mid-Winter conference this month. Will be traveling out of state this spring to attend Public Health Emergency Preparedness training and the FEMA conference.

11:30 Contract Planner Forrest Mandeville, Clerk and Recorder Macque Bohleen, Deputy Clerk and Recorder Piney Helmuth, Sanitarian Barbara Krizek, Travis West, Burns Davison, Roy Zimmerman, and Denise Rivette met regarding the Narrow Gate Subdivision. Mandeville reviewed the project memorandum and Planning Board Recommendation.

Bullock having reviewed and considered the application materials, project memorandum, public comments, Planning Board recommendation, and all of the information presented, moved to approve of the Narrow Gate Subdivision, with the findings and conditions included in the project memorandum; Blain seconded; Discussion of road use agreement, West noted they are working through that with HOA and understand will be needed for final plat, Bohleen suggested access easement be recorded with Clerk and Recorder so it is of record; discussion of shared wells, historically DEQ COSA required cisterns, but there was a considerable effort to obtain approval from DEQ to get a multi-user well approved by DEQ. Discussion of water rights to the shared well and how they are allocated per lot. Motion carried.

12:00 Adjourned.

ATTEST:


Clerk & Recorder


Commission Presiding Officer

Respectfully submitted: Angela Newell, Administrative Officer



Public Health

Carbon County Public Health Department

Commissioner Report February 2024

Important Updates:

SERVICES/PROGRAMS

❖ CRISIS COALITION/Mental Health

- **Positions:**
 - Crisis Coalition Coordinator position remains open at this time
- **General Updates:**
 - ACT Classes to resume starting end of Feb. from MHC.
 - Opioid Abatement Trust Rep changing to Mary Cameron
 - **Community Prevention Subcommittee- Lead Mary Cameron**
 - QPR trainings for law enforcement and first responders,
 - QPR trainings for community groups
 - Behavioral health education for seniors
 - Opioid education for seniors
 - Promotion of Medicare changes
 - **School Prevention Subcommittee – Lead Laura McHugh**
 - Mental health screenings for Bridger School
 - Mental health expansion project for Bridger Schools
 - Suicide prevention in schools
 - MHFA trainings for teachers in schools
 - **The Night Crew – Lead Josh McQuillin/Erin Cross**
 - Behavioral Health Care Coordination model and process
 - Crisis intervention and follow up for community members
 - Barrier reduction for mental health, physical health, socioeconomic issues that affect mental health

❖ SCHOOL HEALTH

- Collaborating with RLACF and the Youth Council on youth programs
- Schools have M-F on call nurse access
 - Cold weather gear and supplies mostly distributed
- Offered Services:
 - Reproductive Health education
 - QPR classes annually & Mental Health First Aid projects in process
 - Hearing/Vision/Dental/Mental Health screenings
 - Hand washing education
 - Tobacco prevention and cessation information and education

❖ IMMUNIZATION

- Vaccines available – vaccine services are increasing in house

- COVID Moderna, Influenza & Influenza High Dose, RSV, Pneumo20, all routine Childhood vaccines and travel vaccines

❖ **PHEP / COMMUNICABLE DISEASE MONITORING**

- KSP monitoring and compliance
- In house STI testing and treatment policies and protocols in progress
- AFN (Access and Functional Needs) population project. On hold due to time constraints

❖ **MATERNAL CHILD HEALTH**

- Promise 686 Program – Winter clothing, hygiene products, and supplies have been/are being dispersed to schools.
- Collaboration with Riverstone for WIC services continues
- Collaborating with RL EMS – free car seats
- Certified Car seat Technician – Erin certified, Jamie to do class in June
- Collaborating with DSVS on preventative services that they offer to the schools, Conscious Discipline classes, etc.
- Project Linus
- FICMMR Investigations – have heard of one death for this year
- New baby welcome check in's and follow ups, weight checks
- Assistance in obtaining public assistance programs

❖ **SENIOR SERVICES**

- Senior visiting days start this Month

❖ **CLINICAL SERVICES**

- In house and mobile vaccination services
- Care Coordination Services
- Education classes
- BG, BP's, foot checks, Weight checks for infants, STD Point of Care Testing's and treatments in progress

❖ **PREVENTION SERVICES**

- Tobacco Prevention education and awareness
 - No complaints through CARS
 - February is Through with Chew month – CCPH will be doing an activity with local youth on tobacco prevention/cessation.
 - We will be focusing on predatory marketing tactics (bright colors, flavored products, placement of products in stores,
- STD/HIV Prevention
 - State is adjusting the TO's for this calendar year, they will hold availability for Delaney, but will not be supporting other staff members.
 - Condom dispensers in bathrooms throughout county,
 - Pushing education on STD prevention, and awareness
 - Working on obtaining free rapid Syphilis, HIV, and HCV Testing ability for department
- Mental Health and Suicide Prevention
 - Collaborating with the Mental Health Center to build out prevention, intervention, and follow up model.

STAFFING

- Positions open for application – Onboarding takes a considerable amount of time, not in a huge rush to fill these positions, - would rather wait for the right people instead of hiring to hire.

- One 0.8 FTE PH RN
- One 0.6 FTE PH RN
- One full time Crisis Coalition Coordinator

PROJECTS Breakdown

- Community Health Worker program – Getting Mary certified
- Case Management Services
- Crisis Diversion
- PHEP plans review – State is requesting to increase trainings for this next upcoming year.
- School services
- Senior Services
- Initiating CureMD EHR
- Continuation of getting billing caught up

LONG TERM GOALS

- Continued stability of department
- Moving towards accreditation
- Hire and onboard at least one more of the positions posted
- Increasing capacity for in house STD testing
- Defining workflow for current staff
- Working with DES on PIO training, and increasing outreach on social media and news via County PIO
- Solidifying working relationship between the Mental Health Center and Public Health

COMMUNICABLE DISEASE UPDATES:

- Influenza cases are increasing, few hospitalizations due to influenza