

By Macque L. Bohleen

082

COMMISSIONERS' PROCEEDINGS

April 30, 2024

Commissioners Scott Miller, Scott Blain, and Bill Bullock, and Administrative Officer Angela Newell were present.

8:30 Pledge of Allegiance.

9:20 Bullock moved to approve Carbon Immunization Grant Agreement; Blain seconded; motion carried.

9:30 Airport Interlocal Agreement. County Attorney Alex Nixon, Contracted Civil Attorney Jacque Papez, Theresa Whistler, Jim Arner, and Steve Smith were in attendance. Discussion of efforts to date including the County's redlined document with requested changes; various boundary alterations, Commissioners agreed the boundary should include the Rodeo Association's Lease area as long as that lease is still active. Bullock moved to formally propose a revised Joint Airport Interlocal Agreement to the City of Red Lodge with the discussed boundary map with a request for City Council to respond by May 29th; Blain seconded; motion carried. Commissioners will send to both City of Red Lodge and Town of Bridger.

10:00 Bullock moved to approve the Blue Cross Blue Shield Employee Health Insurance renewal for Fiscal Year 2024-2025; Blain seconded; discussion of ancillary discount which is taken off before rate increases; Blain expressed his frustration with the large gap between the initial increase of almost 19% and lowered to about 1/3 at 6.9% and the negotiation process; no public comment; motion carried.

10:30 Sheriff Josh McQuillan, Clerk and Recorder Macque Bohleen, Human Resource Specialist Kate Asbury, and Jim Arner were in attendance. Bullock moved to approve Resolution 2024-18 to Establish Elected Official Salaries for the 2024-2025 Fiscal Year; discussion of tax revenues, the need for other line items to stay static or be reduced so no reserves are lowered, discussion of 6.9% insurance rate increase which puts the cost under the \$900 county contribution for all but the \$500 deductible plan; Blain does not see a need to increase insurance premium contributions; Blain moved to amend the motion to provide a 6% wage increase; Bullock seconded; motion carried. Motion on Resolution as amended carried.

Commissioners and McQuillan discussed the of Central Square purchase and purchase req variance for an indigent cremation; approved.

Discussion of purchase request for H&H study on Grove Creek Road for permanent repairs from 2023 flooding; approved.

COMMISSIONERS' PROCEEDINGS

April 30, 2024 (cont.)

11:00 Deer Meadow Subdivision. Contract Planner Forrest Mandeville, Clerk and Recorder Macque Bohleen, and Amber Essex of Essex Surveying were present. Created in 2021 with Ag covenant. Change in use to commercial. Commissioners confirmed that they have received the letter from Vicki Nunn and Kenneth Moore. Bullock having reviewed and considered the application materials, project memorandum, public comments and all of the information presented, moved to approve of the Deer Meadow Subdivision, with the findings included in the project memorandum; Blain seconded; discussion of the change in use from current agricultural status to a commercial or residential use, the lot requires Minor Subdivision approval to revoke the agricultural covenant; discussion of water rights; Mandeville confirmed that the process does not require Planning Board review; only proposing one well exempt from the need for a water right because of volume does not have DEQ review and approval, generally commercial uses less water than residential still need septic application, but have DEQ COSA. Moore.

Arner read comments from Vickie and Ken Moore emphasizing increased traffic hazard in a 55 MPH speed zone with a narrow approach. Mandeville noted the Department of Transportation has already approved the approach permit.

It was noted that a Group 2 Development Permit is also required prior to construction. Discussion of School District taxes and Roberts Bond being proposed, noted increased taxable value is significant, noted 212 proposed to widen over the next several years which will provide turning lane. Bullock noted 212 corridor signage requirements; Mandeville noted off premise and marijuana signage has limitations, but does not apply to on premise signage. Motion carried.

Bullock moved to approve Commissioners proceedings for April 16th and 18th; Blain seconded; motion carried.

Discussion of Legislative Interim Committee meeting this afternoon that will cover State Emergency Response.

11:30 Geospatial Information Systems Coordinator / Fire Warden Tom Kohley and Disaster and Emergency Services (DES) Coordinator Cyrina Allen met for Central square CAD Priority SMS Paging Agreement. Bullock moved to approve; Blain seconded; discussion of text paging issues and discovery of the problem Wednesday evening that prompted the purchase; DIS and Carrington both believe the paging issues are due to carrier spam filters this software will bypass those filters; motion carried.

COMMISSIONERS' PROCEEDINGS

April 30, 2024 (cont.)

Commissioners discussed the Bishoff gravel pit reclamation and if the pit can be transferred to the Sunlight Ranch. Miller noted there will likely need to be a DEQ inspection.

Kohley discussed the Community Wildfire Protection Plan grant application for \$65,000. The Plan evaluates the Wildland Urban Interface (WUI) and is necessary for potential fire mitigation projects; the current plan is over 10 years old. DNRC has opened a grant program for funding which has no match requirements. The Plan would be prepared by a contractor guided by a team consisting of Commissioners, DES Coordinator, County Attorney, DNRC and Federal Representatives. There would be two public meetings, a public survey component to gauge concerns, and a risk assessment and review of where development is occurring and development of a WUI map.

12:00 Meeting recessed for lunch

1:00 Administrative Planning Meeting. Public Health Coordinator Erin Cross, Disaster and Emergency Services Coordinator Cyrina Allen, Sanitarian Administrator Lori Kane, Human Resources Specialist Kate Asbury, GIS Coordinator Tom Kohley, and Building Maintenance Coordinators Mike Schilz and Scott Wilson were in attendance.

Bullock noted the County will be restructuring administrative roles to preserve function of the Board of Commissioners and to try and reduce what is perceived as shopping for answers. The restructuring will include placing Administrative Office Angela Newell in a supervisory role with administrative oversight of all financial functions and the creation of a Finance Department. Bullock noted the need to have the Administrative Officer at the table for meeting functionality and the desire to have better cross training for finance functions. Commissioners discussed the law requiring meetings to be recorded starting July 1st and the need to have more formal approval processes for administrative items to align with those recordings. Blain discussed the quasi-judicial role of the Commissioners and the complication of one of the Commissioners being involved in personnel issues and not being able to vote on the action related to those issues. Shifting staff supervision to Administrative Officer for better continuity and staff accessibility. Miller noted the County's growth and the need to shift operations to account for that continued growth. Miller noted the need for County Departments to be in planning mode and the Commissioner's desire to have better processes in place for efficiency and to prevent knee jerk reactions. Miller noted the challenges with contacting commissioners with leave requests when they are only in the office two days per week. Miller discussed the need for Commissioners to have oversight and not compromising their role by being involved in the day to day items. Kohley asked about

COMMISSIONERS' PROCEEDINGS

April 30, 2024 (cont.)

staffing changes and transitions; Bullock noted this is the next step in the planning process to look at the larger County staffing functions as they design a new building.


1:30 Department Head Meeting. Clerk and Recorder Macque Bohleen, Treasurer Lori Lynde, County Attorney Alex Nixon, Sheriff Josh McQuillan, Justice of the Peace Kevin Nichols, Weed District Coordinator Brian Ostwald, Extension Agent Carrie Guderjahn, Allen, Cross, Wilson, Kane, Kohley, and Schilz were present.

Newell discussed the Preliminary Budget process, noted the 6% cost of living wage increase, insurance premium rate increases, staffing growth plan and triggers development, meeting recording and tightening up administrative procedures, administrative changes, Bohleen requested those that are not certified election judges to stay out of the back end of Clerk and Recorder's Office with ballots now being processed. Discussed Cedarwood reconstruction phasing, financing, and timelines. Discussed the website redesign, brand mark creation, and domain transition to .gov. Discussion of Candidate signs in road easements; Nixon requested an email be sent to all candidates.

Lynde noted her occasional need for confidential space for phone calls related to Superintendent of Schools functions. Asbury offered her office. Wilson offered maintenance office. Other spaces were offered.

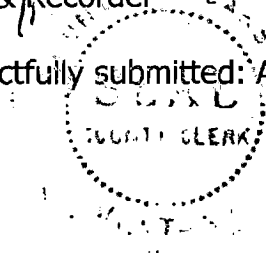
2:00 Adjourned.

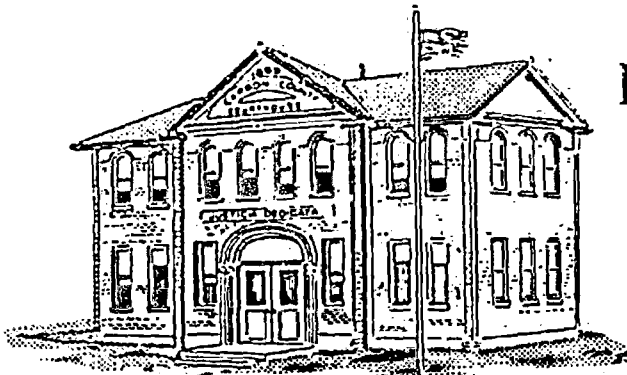
ATTEST:


Clerk & Recorder


Commission Presiding Officer

Respectfully submitted: Angela Newell, Administrative Officer





BOARD of COMMISSIONERS

COUNTY OF CARBON • STATE OF MONTANA

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Red Lodge, MT 59068

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RESOLUTION 2024-18

ESTABLISH ELECTED OFFICIALS' SALARIES FOR THE 2024-2025 BUDGET YEAR

WHEREAS, Per MCA 7-4-2504, the governing body of each county shall by resolution adjust the salaries of elected officials, and

WHEREAS, the Carbon County Compensation Board at their duly noticed public hearings held April 9th and April 16th voted to approve a cost of living increase of 6% for a total salary increase of 6%, and

WHEREAS, the Carbon County Compensation Board included the County Attorney's salary in the discussion of elected officials' salaries, and


WHEREAS, the Carbon County Commissioners discussed the salary increase recommended by the Compensation Board, and thanked the citizen representatives of the Compensation Board for recognizing their commitment and thanked all Carbon County employees for their dedication, and

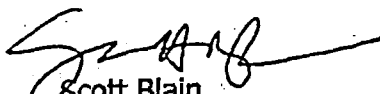
NOW THEREFORE BE IT RESOLVED, that the Board of County Commissioners of Carbon County, Montana set salaries of Elected Officials of Carbon County for the 2024-2025 budget year, including the County Attorney, at 100% of base salary with an increase of 6%.

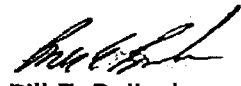
NOW THEREFORE BE IT ALSO RESOLVED, the County Attorney base salary for Carbon County to be set at \$147,193.19 which is a 6% increase over the 2023-2024 budget year.

Dated this 30th day of April, 2024.

Carbon County Commissioners


Scott C. Miller
Commissioner Dist. #1


Scott Blain
Commissioner Dist. #2


Bill E. Bullock
Commissioner Dist. #3

ATTEST:


Macque L. Bohleen, Clerk and Recorder


Date	Salary		Employee	Bi-Weekly	Hourly
2024-2025			BASE SALARY ELECTED OFFICIALS C/R, TRS, JP, DC		
7/1/2023	76,043.33				
	4,562.60	6.00%			
7/1/2024	<u>80,605.93</u>		Base Salary	3,100.23	38.75
			COMMISSIONERS SHERIFF		
Bonus	2,000.00				
7/1/2024	<u>82,605.93</u>		Base Salary	3,177.15	39.71
			SUPT SCHOOL		
Bonus	400.00				
7/1/2024	<u>81,005.93</u>		Base Salary	3,115.61	38.95

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