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Commissioners Minutes

Macque L. Bohleen, Clerk & Recorder, Carbon County, MI Recorded 10/24/2024 At 4:24 PM

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## **COMMISSIONERS' PROCEEDINGS**

October 10, 2024

Commissioners Scott Miller, and Bill Bullock, Clerk Katrina Kruger, Administrative Officer, Angela Newell and HR Specialist, Kate Asbury were present.

8:30 Pledge of Allegiance.

8:35 Public Comment Period. Seeing none, Presiding Officer Scott Miller recessed the meeting until the next agenda item. Justice of the Peace Kevin Nichols joined the meeting, Scott Miller re-opened the public comment period. Justice of the Peace Nichols presented a letter of resignation to the commission, effective January 1, 2025. Commissioner Miller asked if there was any reason for his departure. He said there is no reason other than retirement for leaving. Commissioners expressed sadness in accepting his resignation, however thanked him for his many years of service. Discussion was held regarding procedures for finding a replacement for his position. Commissioner Scott Blain joined the meeting. Presiding Officer Scott Miller recessed the meeting until the next agenda item.

9:00 Employee Time Status Review. Commissioner Miller called the meeting to order. Commissioners reviewed employee time status and found no issues. Presiding Officer Scott Miller recessed the meeting until the next agenda item.

9:30 City of Red Lodge. Miller called the meeting to order. As the mayor is not in attendance, Presiding Officer Scott Miller recessed the meeting until the next agenda item.

9:34 Commissioner Miller called the meeting to order. Mayor Westwood joined the meeting and advised the Commissioners regarding email correspondence he had sent regarding the Carbon County Joint Airport Board meeting at 1:30 today. He reported the City/County Planning Board meeting discussed changing the make-up of the board that the planning board always have a business member on the planning board. Tracy Sears had presented him a request to help in the state of Florida. Bullock advised that Disaster and Emergency Services (DES) Coordinator Cyrina Allen will be joining EMAC for a deployment to the affected regions from hurricanes Helene and Milton. The Mayor and Commissioners discussed the city election forum tonight. Mayor Westwood mentioned he has been discussing small town legal services with other small municipalities. He said that many have collaborated with the county to share services with the county judicial offices. Discussions were held regarding the pros and cons of such a collaboration. After no further discussion, Mayor Westwood excused himself from the meeting. Presiding Officer Scott Miller recessed the meeting until the next agenda item.

## **COMMISSIONERS' PROCEEDINGS**

October 10, 2024 (cont.)

- 10:00 County Attorney. Contract Civil Attorney Jacque Papez met for the regular County Attorney meeting to discuss the pending litigation matters. Blain moved to close the meeting to discuss pending litigation matters, Miller seconded. Motion carried. Commissioner Miller closed the meeting to discuss pending litigation matters.
  - 10:15 Commissioner Miller re-opened the public meeting.
- 10:15 Administrative Officer Angela Newell requested the meeting be closed to discuss a HR matter. Blain moved to close the meeting to discuss Human Resources matter, Miller seconded. Motion carried. Commissioner Miller closed the meeting to discuss the HR matter.
  - 10:30 Commissioner Miller re-opened the public meeting.
- 10:30 Appoint Emergency Medical Services Board. Tim Ryan, Assistant Chief Red Lodge Rural Fire District joined the meeting. Administrative Officer Angela Newell presented Emergency Medical Services Board applications, 2 from Bridger, 2 from Joliet and 2 Red Lodge. Newell advised if all were appointed there would still be one at large vacancy. Miller asked if the vacancy could be filled any time. Newell confirmed since it had been advertised, it could be filled at a later date. Discussion was held regarding board qualifications and district assignments. Bullock moved to approve the applications as follows Jeremiah Eldred, Joliet Ambulance District, expiring 12/31/2024, Mark Patterson Joliet Ambulance District, expiring 12/31/2025, Jennifer Hickok, Bridger Ambulance District, expiring 12/31/2026, Anna Simons, Bridger Ambulance District, expiring 12/31/2026, Kim Bader, Red Lodge Ambulance District, expiring 12/31/2024, Blain seconded. After no discussion, motion carried.

Commissioners discussed options for filling the at large position. Scott Blain called Brooke Million, to verify whether she had sent in her application. She advised her application was en route via email. Newell presented the at large application for Brooke Million. Scott Blain moved to appoint Brooke Million to the at large position, expiring 12/31/2025. Bullock seconded. Motion carried. Tim Ryan, Assistant Chief Red Lodge Rural Fire District left the meeting.

Presiding Officer Scott Miller recessed the meeting until the next agenda item.

11:00 Safety Committee Meeting. Committee Members, Amanda Dove, Erin Cross, Scott Wilson, Sally Birkelo, Jeff Schmalz, Cyrina Allen, Lola Ashby, and Kate Asbury in attendance.

## **COMMISSIONERS' PROCEEDINGS**

October 10, 2024 (cont.)

Troy Meier with Montana State Fund was in attendance as a guest speaker.

Miller moved to approve the minutes from the previous safety meeting, Blain seconded and the motion carried. Kate Asbury informed the committee that forklift training will be held October 24<sup>th</sup>, 2024; there had been 2 minor medical work comp claims. Building inspections are set, future safety meeting dates are set. Asbury provided two flyers for Great Shake Out Earthquake Training and National Protect Your Ears Month. She requested members share the handouts with staff members.

Kate introduced Troy Meier with Montana State Fund to present a training on "Workers' Compensation 101."

11:30 Consent Agenda. Blain moved to approve the consent agenda consisting of Request for Relief from ARPA Grant Agreement regarding the Roberts Carbon County Water & Sewer District Well House Improvements; Hiring Authorization for Head Dispatcher 1; Purchase request form from Public Health for purchase of vaccines. Miller seconded, motion carried.

12:00 Adjourned.

ATTEST:

Clefk & Recorder

Commission Presiding Officer

Respectfully submitted: Katrina Kruger, Clerk