

COMMISSIONERS' PROCEEDINGS

February 13, 2025

Commissioners Scott Miller, Scott Blain, and Bill Bullock, Deputy Clerk Katrina Kruger and Administrative Officer Angela Newell were present.

8:30 Pledge of Allegiance.

8:35 Public Comment. Jonathan Coulimore joined the meeting, representing the Belfry Seniors. Bullock reported the building the Senior Center in Belfry occupies has been sold and the new owners have given the Belfry Senior Center until April 30th to relocate. Bullock and Coulimore have been exploring relocation options. Bullock advised he plans to reach out to Beartooth RCD to see if there are grant resources with which they can assist. Miller asked how many seniors would be affected. Coulimore noted 12-20 meals are delivered off-premises, and approximately 15 people dine on-site twice weekly. Relocation options were discussed. Miller advised he will be going to Helena to meet with the Governor and will discuss funding options with him. Bullock advised the County Council on Aging will be meeting at the Bridger Senior Center. Bullock suggested Coulimore join the meeting to discuss with the Area 2 Representative. Mr. Coulimore thanked the Commissioners and left the meeting.

Kate Stout with Red Lodge Surveying and Clerk and Recorder Macque Bohleen joined the meeting to discuss an Aggregation Certificate of Survey in the Town of Fromberg. The Certificate of Survey was prepared in 2009; had not been finalized and was placed on hold for unknown reasons. The property owner had recently acquired a copy of the unrecorded Certificate of Survey from the Fromberg City Clerk and contacted Bohleen and Stout wondering why the Certificate of Survey had not been recorded. Stout had located the Certificate of Survey marked "On Hold" in a drawer in her office. Discussion ensued over whether the County has jurisdiction over an aggregation of lots within the municipality of Fromberg. Bohleen noted she is not opposed to recording the Certificate of Survey with approval from the Town of Fromberg. Commissioners agreed the Certificate of Survey is outside their jurisdiction and would require approval from the Town of Fromberg. Stout and Bohleen left the meeting.

Bullock reported on the Conservation District Meeting he attended. The Floodplain Administration Agreement was approved and is awaiting signatures. Blain advised he had attended the Edgar Sewer Meeting where Interstate Engineering had presented the Preliminary Engineering Report (PER) Findings and Solutions Report. Blain gave a brief synopsis on the findings of the report, the deficiencies of the current system and alternative solutions.

COMMISSIONERS' PROCEEDINGS

February 13, 2025 (cont.)

9:00 Environmental Health Quarterly Update. Jesse Gutierrez with Environmental Health presented the update, with Environmental Health Assistant Lori Kane in attendance. Gutierrez advised installers and contractors have noted Carbon County appears to be developing at a higher rate than surrounding Counties. New Environmental Health Complaints had been lodged against Castaway Campground and RV Park and an unauthorized outhouse in Bearcreek. Krizek and Gutierrez found the holding tanks at Castaway to be completely full and in danger of overflowing. After inspection and violation notice, the Bearcreek "Outhouse" appeared to have been removed. Gutierrez shared a graph showing the history of permitting, reviews and inspections over the last 7 years. Presiding Officer Blain recessed the meeting until the next agenda item.

Employee Time Status Review

9:30 City of Red Lodge. Mayor Dave Westwood joined the meeting for the City of Red Lodge weekly update. Westwood advised he will be unavailable the next two Thursdays. Westwood reported on discussions with the City Planning Board about the Cedarwood Project and informed the Planning Board of Commissioner Bullock's planned attendance at the March 11th City Council Meeting. Westwood noted the Airport Board had been approved for grant funding for \$318,000.00 of the \$320,000.00 for which the Board had applied. Westwood discussed impediments to access, plowing and emergency services at the Island at Rock Creek. Bullock inquired about the status of the Interlocal Agreement for the Airport and Westwood noted the Agreement is still being refined and will let the Commissioners know when it is completed. Presiding Officer Blain recessed the meeting until the next agenda item.

10:00 County Attorney Alex Nixon was unavailable to attend the meeting.

10:30 Historic Preservation Officer Grant Agreement. Rebecca Van Horn Historic Preservation Officer joined the meeting. Miller moved to approve the 2025/2026 CLG Grant Application through the Montana Historical Society in the amount of \$6,000.00. Bullock seconded. Blain inquired for what purposes the Grant Funds were utilized. Van Horn advised the funds were used toward reimbursements for her expenses and salary. Bullock asked if State Historic Preservation Office (SHPO) Reports for Gravel Pit locations were prepared by Van Horn or contracted out. Van Horn advised she does the research and the requests are not contracted out. Motion carried. Van Horn reported on upcoming events, such as live music at the Museum, educational talks and the 75th anniversary celebration of the Festival of Nations.

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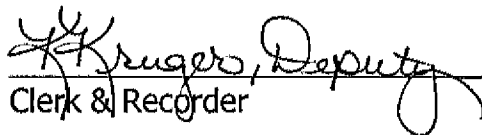
February 13, 2025 (cont.)


Bullock moved to approve the Consent Agenda consisting of a Purchase Request Form for Gravel from the Schwend Pit for \$68,250 from the Joliet Road District; a Purchase Request Form for UTV Snowplow for \$4,000.00 from the Invasive Plant Department; a Purchase Request Form from the County Building Department for Carpet Cleaning for the Courthouse, Administration Building and a Personal Services Building in and amount to be quoted; Miller seconded. Motion carried. Presiding Officer Blain recessed the meeting until the next agenda item.

11:00 Resolution to Establish Office Hours. 2025-07 Establish Office Hours. Presiding Officer Blain noted the Public Hearing on Establishing Office Hours opened on January 30th, 2025 had been continued. Bullock moved to close the Public Hearing on Establishing Office Hours; Miller seconded. Motion carried. Bullock moved to approve Resolution 2025-07 Establishing Office Hours. Miller seconded the motion. Presiding Officer Blain read the Resolution aloud. Newel advised Office Hours do not conform to Staff Hours. Adjustments to the language of the Resolution were discussed. Blain moved to amend the Resolution. Bullock seconded. Motion to Amend the Resolution carried. The motion to approve Resolution 2025-07 to Establish Office Hours, as amended, carried.

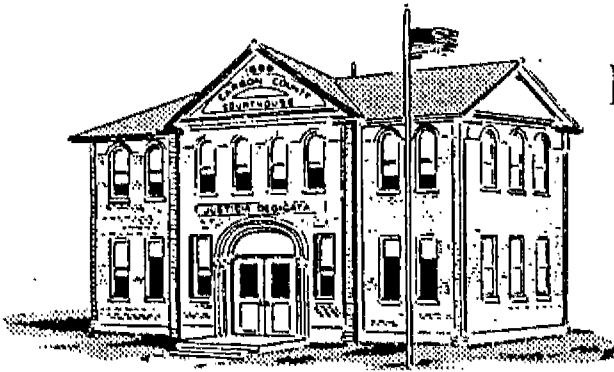
11:08 Presiding Officer Scott Miller Adjourned the meeting until Tuesday, February 18, 2025.

ATTEST:


Clerk & Recorder


Commission Presiding Officer

Respectfully submitted: Deputy Clerk, Katrina Kruger



BOARD of COMMISSIONERS

COUNTY OF CARBON • STATE OF MONTANA

Post Office Box 887
Red Lodge, MT 59068

Phone: (406) 446-1595
Fax: (406) 446-2640

RESOLUTION 2025-07 ESTABLISH OFFICE HOURS

WHEREAS, MCA 7-4-102 establishes the procedure for setting the office hours of each officer of the county, and

WHEREAS, Carbon County recognized the necessity of the public's access to County Staff members to conduct business with the County, and

WHEREAS, Carbon County desires to have consistency in Office hours across all departments with exceptions to accommodate staffing levels and the varied nature of each department, and

NOW THEREFORE BE IT RESOLVED, the office hours for each of the elected offices and non-elected departments of Carbon County will be at a minimum from 8:00 am to 5:00 pm, each day except Saturday, Sunday, and legal holidays.

NOW THEREFORE BE IT FURTHER RESOLVED, exceptions to the above hours are as follows:

1. Departments with two or fewer employees, shall have office hours at minimum from 8:00 am to 5:00 pm Tuesday – Thursday, with an additional operating day of Monday and/or Friday depending on Staff availability;
2. Single staff member departments may be closed for additional days to accommodate employee leave;
3. The Road & Bridge and Invasive Plants Departments, will operate Monday – Thursday 7:00 am to 5:00 pm;
4. Offices and Departments engaged in emergency response operate or are on call on a 24/7 basis;
5. In inclement weather or disaster situations, hours may be altered by consent of a quorum of Commissioners to ensure staff and public safety.

ADOPTED this 13th day of February, 2024.

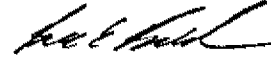
Carbon County Commissioners



Scott C. Miller
Commissioner Dist. #1



Scott Blain
Commissioner Dist. #2

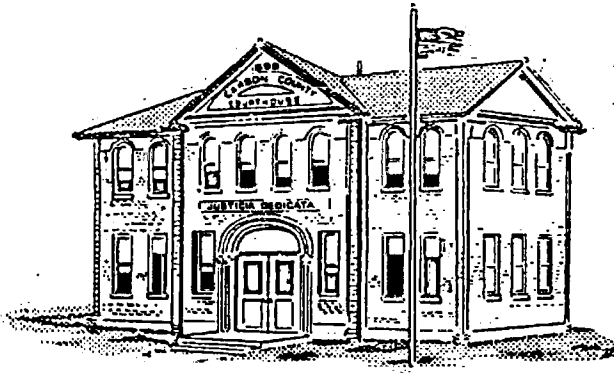


Bill E Bullock
Commissioner Dist. #3

ATTEST



Macque L. Bohlen, Clerk and Recorder



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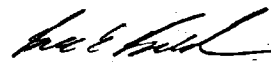
Carbon County Commissioners



Scott C. Miller
Commissioner Dist. #1



Scott Blain
Commissioner Dist. #2



Bill E. Bullock
Commissioner Dist. #3

ATTEST



Macque L. Bohlen, Clerk and Recorder